MONTESSORI ACADEMY

(Waitlist Form)

1 st Child's Information			
Child's First Name:		Child's Last Name:	
Today's Data	Date of Birth:	Desired Start Date:	Gender:
Today's Date:	Date of Dirtil;	Desireu Start Date:	Genuer:
2 nd Child's Information			
Child's First Name:		Child's Last Name:	
Today's Date:	Date of Birth:	Desired Start Date:	Gender:
Parent's/Guardian's Contact Information			
First Name:		Last Name:	
Relation to Child:		E-mail Address:	
Phone Number:		Signature:	
Do you or did you have another child enrolled in Montessori Academy? · Yes · No			
• Siblings have priority on the Primary Waitlist with no fee.			
Child's information:			
Allergies · Yes · No If yes, please specify			
Special needs: • Yes • No If yes, please specify			
Have you toured Montessori Academy? · Yes Date/ · No			
• If not, please contact us for an in person tour at 206-883-4328 (please feel free to text or call)			
Please submit this form together with a waitlist fee of \$100 (nonrefundable)			
Please note: Completion of this form and paid for the fee does not guarantee enrollment by the desired start date and the tuition fee is also subject to change			
Please make your check payable to Montessori Academy Phone: 206-883-4320 E-mail: montessoriacademywa@gmail.com			

Montessori Academy Waitlist Guideline

Steps to Join Our Waitlist

- 1. Take a tour of Montessori Academy together with your child (in person or virtual)
- 2. Fill out and turn in the Waitlist Form to <u>montessoriacademywa@gmail.com</u> or by mail.

Explanation of Waitlist Priority

Montessori Academy will contact a waitlisted family to let them know a spot has become available, the family has 48 hours to either accept or decline the spot. After 48-hour period has lapsed, Montessori Academy will call the next family on the waitlist, based on the priority criteria detailed above.

If a family accepts the spot:

Pay half of the monthly tuition fee together with \$150 a nonrefundable registration fee and \$120 annual material fee within 3 business days of accepting the spot.

If a family wishes to decline the spot, there are 2 choices:

First, the family can decline the spot and return to the waitlist. Your child's name will be added to the bottom of the waitlist. We will contact you when a next spot has become available. Second, the family can decline the spot and be removed from the waitlist.